



# Copper Canyon Fire & Medical District

26B Salt Mine Road, Camp Verde, AZ 86322  
[www.ccfmd.az.gov](http://www.ccfmd.az.gov) Phone (928) 567-9401

**REGULAR BOARD MEETING**  
**Camp Verde Public Library – Terracotta Room**  
**130 N. Black Bridge Road, Camp Verde, AZ 86322**  
**Wednesday, August 21, 2024 / 4:30 PM**

~ MINUTES ~

## I. CALL TO ORDER/ROLL CALL

- A. Salute to the Flag of the United States of America and Moment of Silence to Honor all Military, Firefighters, and Police Officers.

Board Present: Joshua Maxwell – Chairperson; Danna Quinn; Ed Gee – Members; Not Present: Jon Huey – Clerk

Staff Present: Fire Chief Danny Johnson; Fire Marshal Nate Bailey; Administrative Assistants Misty Weatherford and Kerrie Tarver – Recorders; Battalion Chief Dale Duns; Fleet Manager Rob Jennings

Others Present: JVG Finance Director Dominic Filosa (via Teams)

## II. BOARD MEMBER RECOGNITION

- A. Administer Ceremonial Oath of Office to Newly Appointed Board Member Matt Peterson

This item was tabled.

## III. REGULAR BUSINESS MEETING

- A. Public Forum:

*Speakers are limited to three-minute oral presentations but may submit written comments of any length for Board files. Board Members may not discuss items not specifically identified on the agenda. Therefore, pursuant to ARS 38-431.01(H), Board action taken resulting from public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*

1. Public Comment(s): There were no public comments.
2. Board Action Resulting from Public Comment(s): Response to comments or criticism directed at the Board; Direction to staff to look into the matter; Schedule matter for further consideration and decision at a later date.

- B. Consent Agenda – Discussion/Possible Actions:

*All matters under the Consent Agenda are considered by the Board to be routine (i.e. Minutes and/or signatory authority for bank accounts) and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a Board Member may ask that item be removed from the Consent Agenda to be considered separately.*

1. July 24, 2024, Regular Meeting Minutes.
2. July 24, 2024, Executive Session Minutes.
3. August 14, 2024, Special Meeting Minutes.
4. August 14, 2024, Executive Session Minutes.

***Chairperson Maxwell made a motion to approve the Consent Agenda. Board Member Gee seconded. There was no further discussion, and the motion passed unanimously.***

C. Financial Report and Updates

1. Discussion/Possible Action: Review and Approval of the July 2024 Finance Report:

Finance Director Dominic Filosa presented the July 2024 financial report to the Board. Mr. Filosa informed the Board that there were additional categories added to the Budget to better define the revenue and spending.

***Board Member Quinn made a motion to approve the July 2024 financial report. Board Member Gee seconded. There was no further discussion, and the motion passed unanimously.***

D. Staff Reports:

1. **Fleet Report:** A report regarding current repairs, maintenance, significant projects; and other fleet activities. Discussion and Possible Action items to follow. – Fleet Manager Rob Jennings

Fleet Manager Rob Jennings presented the fleet report to the Board and stated that he has completed the annual pump testing for VVFD and one truck for Jerome Fire.

2. **Fire Marshal Report:** A report regarding public education, fire prevention, meetings and events attended, permits issued and closed, significant projects, inspections, social media statistics, and other potential updates. Discussion and Possible Action items to follow -Fire Marshal Bailey

Fire Marshal Bailey presented the fire marshal report to the Board. He stated that there will be an upcoming event involving the high school called operation prom night and the demonstration is to help deliver the message to prevent driving while impaired. He will update with more information as it is available.

3. **Fire Chief / Operations Report:** A report regarding current events, activities, meetings and events; human resources; finances; grants; operations; significant incidents; training; EMS; County, State, and AFDA information; special projects; and other potential administrative items. Discussion and Possible Action items to follow – Chief Johnson.

Chief Johnson presented the Fire Chief report to the Board and gave a brief overview of the activities for the month.

E. **Discussion / Possible Action:** Regarding Approval to Sell the 2003 Pierce Engine to VACTE for \$7,000.

Chief Johnson stated that the Board has previously designated the 2003 Pierce Engine as surplus and is requesting permission from the Board to bypass the procurement process to sell to VACTE Fire Science program, and he stated that they would be willing to purchase parts to repair the engine and Fleet Manager Rob Jennings will do the work on his own time as to not cost the district.

***Board Member Gee made a motion to sell the 2003 Pierce Engine to VACTE, Chairperson Maxwell seconded. There was no further discussion, and the motion passed unanimously.***

F. **Discussion / Possible Action:** Regarding Approval of Amendment No.1 to Delegation Agreement with AZ Department of Environmental Quality (ADEQ) recognizing the Copper Canyon Fire & Medical District as the Camp Verde Fire District's successor in interest in and to the agreement.

Chairperson Maxwell stated that we will discuss Agenda item F and G together.

G. **Discussion / Possible Action:** Regarding Approval of Amendment No.1 to Delegation Agreement with AZ Department of Environmental Quality (ADEQ) recognizing the Copper Canyon Fire & Medical District as the Montezuma Rimrock Fire District successor in interest in and to the agreement.

Chief Johnson informed the Board that an agreement with ADEQ allows the Fire District to issue burn permits to residents and without the agreement, residents would need to go through ADEQ for permission to burn.

*Chairperson Maxwell made a motion to approve Amendment No.1 to Delegation Agreement with AZ Department of Environmental Quality (ADEQ) recognizing the Copper Canyon Fire & Medical District as the Montezuma Rimrock Fire District and Camp Verde Fire District successor in interest in and to the agreement. Board Member Quinn seconded. There was no further discussion, and the motion passed unanimously.*

**IV. BOARD MEMBER ITEMS:**

- A. Discussion: Cancellation of the November 5, 2024, Election; Appointment of Ed Gee to the Term Ending November 2028 and One Vacancy Remaining.

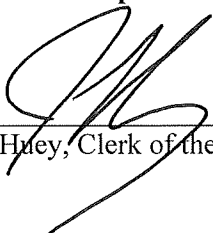
There was no action taken.

- B. Discussion: Future Agenda Items; Potential items to discuss at the next regular meeting.

None

**V. ADJOURNMENT**

**Chairperson Maxwell adjourned the meeting at 4:57 pm.**

  
\_\_\_\_\_  
Jon Hiley, Clerk of the Board

