



Copper Canyon Fire & Medical District

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REGULAR BOARD MEETING
Camp Verde Public Library – Terracotta Room
130 N. Black Bridge Road, Camp Verde, AZ 86322
Wednesday, February 21, 2024 / 4:30 PM

~ MINUTES ~

I. CALL TO ORDER/ROLL CALL

Pursuant to notice, a Regular Meeting of the Copper Canyon Fire & Medical District was called to order by Acing Chairperson Jon Huey at 4:30 pm on Wednesday, February 21, 2024. Administrative Assistant Misty Weatherford recorded the minutes. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.

Board Present: Jon Huey; – Clerk (Acting Chairperson); Joshua Maxwell – Chairperson; Ed Gee - Member (Remote); **Not Present:** Danna Quinn and Jenny Sabato – Members

Staff Present: Fire Chief Danny Johnson; Fire Marshal Nate Bailey; Administrative Assistants Misty Weatherford and Kerrie Tarver – Recorders; Fleet Manager Rob Jennings; Battalion Chief Eric Strauss; Captain Mike Loza; Engineers Jake Fitzgerald; Firefighters Randy Justus and Matthew Loza

Members of the Public: Pete & Debbie Roulette; Janet Aniol;

II. REGULAR BUSINESS MEETING

A. Public Forum:

1. Public Comment(s)

Janet Aniol addressed the Board about the Hazmat training renewal that is coming up, and expressed her concern about the annual stipend that some of the crew members are paid and thinks that we should do away with the stipend as she does not feel that it is a responsible use of public funds. She would like to have this investigated before we continue paying stipends and hopes that the firefighters are motivated to get as much training to help the public.

2. Board Action Resulting from Public Comment(s): Response to comments or criticism directed at the Board; Direction to staff to look into the matter; Schedule matter for further consideration and decision at a later date.

None

B. Consent Agenda – Discussion/Possible Actions:

1. Regular Meeting Minutes January 24, 2024

Board Member Huey made a motion to approve the Minutes from the Regular Meeting on January 24, 2024. Board Member Gee seconded. Motion passed unanimously.

2. Executive Session Minutes January 24, 2024

Chairperson Maxwell made a motion to approve the Minutes from the Executive Session on January 24, 2024. Board Member Gee seconded. Motion passed unanimously.

C. Financial Report and Updates – Finance Director Gabe Buldra (JVG)

1. **Discussion/Possible Action: Presentation and possible approval of the Annual Financial Audit for the Fiscal Year ended June 30, 2023, for Copper Canyon Fire and Medical District.**

Hinton Burdick representative McKay Hall presented the Annual Financial Audit for Fiscal Year ending June 30, 2023 for Copper Canyon Fire & Medical District. Mr. Hall informed Board that the Independent Auditors Reports stated that CCFMD is unmodified or Clean Opinion, with no material weaknesses noted as well as no significant deficiencies noted and the District is in compliance.

Chairperson Maxwell made a motion to approve the Annual Financial Audit for the Fiscal Year ending June 30, 2023 for Copper Canyon Fire & Medical District. Board Member Gee seconded. Motion passed unanimously.

2. **Discussion/Possible Action: Review and Approval of the January 2024 Finance Report.**

Finance Director Buldra presented the financial report and reviewed the budget performance from a year to date standpoint, including the revenue and expenses during the month of January.

Mr. Buldra answered questions that the Board had regarding the January 2024 financials.

Board Member Huey made a motion to approve the January 2024 Financial Report. Chairperson Maxwell seconded. After further discussion about the financial report the motion passed unanimously.

D. Staff Items:

1. **Fleet Report: A report from the Fleet Manager. Discussion/Possible Action: regarding current repairs; maintenance; significant projects; and other fleet activities.**

Fleet Manager Rob Jennings presented the Fleet Report to the Board and updated that he is planning to start the pump testing on the trucks in March.

2. **Operations Report: A report from the Battalion Chief. Discussion/Possible Action: regarding significant incidents, incident data, training, public education; wildland assignments; EMS; and other potential operational updates.**

Battalion Chief Strauss presented the Operations report to the Board.

3. **Fire Marshal Report: A report from the Fire Marshal. Discussion/Possible Action: regarding current events and activities including public education, fire prevention, meetings and events attended, permits issued and closed, significant projects, inspections, social media statistics, and other potential updates.**

Fire Marshal Bailey presented the Fire Marshal report to the Board and answered questions the Board had regarding the Fire Marshal Report.

4. **Fire Chief Report: A report from the Fire Chief. Discussion/Possible Action: regarding current events and recent activities, including meetings and events attended; updates on human resources; finance and grants; County, State, and AFDA information; special projects; and other potential administrative items.**

Chief Johnson presented the Fire Chief's report to the Board and reviewed the meetings and events he attended during the month. Chief Johnson requested that the Board give him his 6-month performance review at the March Board Meeting.

The Board discussed the legislative updates.

5. Discussion / Possible Action: Review and Possible Approval of Resolution # 2024-02 Adoption of Civil Rights Compliance Program.

Chief Johnson informed the Board that our district takes federal funding, one of the things we were asked to do over a year ago was to have a Civil Rights Compliance Program and add the policies to our website. He stated that this allows us to comply with the federal government to comply.

Board Member Gee made a motion to approve Resolution 2024-02, Adoption of Civil Rights Compliance Program. Chairperson Maxwell seconded. Motion passed unanimously.

6. Discussion / Possible Action: Review and Possible Approval of a Memorandum of Understanding (MOU) for Assistance to Firefighters Grant (AFG) for Award Year 2023.

Chief Johnson stated that all the Districts in the Verde Valley have come together for the submission of the AFG Grant and the MOU is just a formality for receipt of the grant.

Chairperson Maxwell made a motion to approve the MOU for Assistance to Firefighters Grant for Award Year 2023. Board Member Gee seconded. Motion passed unanimously.

III. BOARD MEMBER ITEMS:

A. Discussion: Future Agenda Items; Potential items to discuss at the next regular meeting.

Tower project; Fire Chief performance evaluation

IV. ADJOURNMENT

Board Member Huey adjourned the meeting at 5:43pm.



Jon Huey, Clerk of the Board

