



# Copper Canyon Fire & Medical District

26B Salt Mine Road, Camp Verde, AZ 86322  
[www.ccfmd.az.gov](http://www.ccfmd.az.gov) Phone (928) 567-9401

**REGULAR BOARD MEETING**  
**Camp Verde Public Library – Terracotta Room**  
**130 N. Black Bridge Road, Camp Verde, AZ 86322**  
**Wednesday, December 18, 2024 / 4:30 PM**

~ AGENDA ~ **REVISED**

Pursuant to ARS §38-431.02, notice is given to members of the CCFMD Governing Board and the public that the Governing Board will meet in Public Session on Wednesday, December 18, 2024, beginning at 4:30 PM in the Camp Verde Public Library Terracotta Room. Members of the Board and legal counsel may attend either in person or by telephone conference call.

During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). CCFMD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda.

**Public Input:** Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens may submit written comments of any length to the Fire Board. **Notice:** Public comments are encouraged, but it is important that everyone demonstrates the appropriate decorum, courtesy, and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

Remote Access:

Use the link to access online via Teams: <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>  
 Meeting ID: 298 547 369 414 Passcode: Ag9Mk6qh

**I. CALL TO ORDER/ROLL CALL**

A. Salute to the Flag of the United States of America and Moment of Silence to Honor all Military, Firefighters, and Police Officers.

**II. ORGANIZATION OF FIRE BOARD**

- A. Administer Ceremonial Oath of Office to Appointed Board Member Ed Gee for Term Ending November 30, 2028.
- B. **Discussion/Possible Action:** Filling a Board Vacancy for Term Ending November 30, 2028, in Accordance with A.R.S. §48-803(C).
- C. **Discussion / Possible Action:** Consideration of Electing a Chairperson to serve for a period of one (1) year, or until a successor is appointed.
- D. **Discussion / Possible Action:** Consideration of Electing a Clerk to serve for a period of one (1) year, or until a successor is appointed.

**III. REGULAR BUSINESS MEETING**

A. Public Forum:

*Speakers are limited to three-minute oral presentations but may submit written comments of any length for Board files. Board Members may not discuss items not specifically identified on the agenda. Therefore, pursuant to ARS 38-431.01(H), Board action taken resulting from public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*

- 1. Public Comment(s)
- 2. Board Action Resulting from Public Comment(s): Response to comments or criticism directed at the Board; Direction to staff to look into the matter; Schedule matter for further consideration and decision at a later date.

B. **Discussion/Possible Action:** Regarding Approval of the November 20, 2024, Regular Meeting Minutes.

C. Financial Report and Updates

1. **Discussion/Possible Action:** Review and Approval of the November 2024 Finance Report per A.R.S. §48-807(P)

D. Staff Reports:

1. **Fleet Report:** A report regarding current repairs, maintenance, significant projects; and other fleet activities. Discussion and Possible Action items to follow. – Fleet Manager Rob Jennings
2. **Fire Marshal Report:** A report regarding public education, fire prevention, meetings and events attended, permits issued and closed, significant projects, inspections, social media statistics, and other potential updates. Discussion and Possible Action items to follow -Fire Marshal Bailey
3. **Fire Chief / Operations Report:** A report regarding current events, activities, meetings and events; human resources; finances; grants; operations; significant incidents; training; EMS; County, State, and AFDA information; special projects; and other potential administrative items. Discussion and Possible Action items to follow – Chief Johnson.

E. **Discussion/Possible Action:** Approval of the Out of District Fire Protection Services Agreement with Lynette Kovacovich for Parcel # 404-14-020B4

#### IV. EXECUTIVE SESSION

- A. Possible Vote to go into Executive Session for legal advice pursuant to A.R.S. §38-431.03(A)(3), and to give instructions to legal counsel pursuant to A.R.S. §38-431.03(A)(4) regarding contracts subject to negotiation affecting district property located at 3660 E Stardust Dr and matters relating to the same.
- B. Possible vote to go into Executive Session for discussion or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale, or lease of real property pursuant to A.R.S. §38-431.03(A)(7) regarding district property located at 3660 E Stardust Dr and matters relating to the same.

#### V. RECONVENE INTO PUBLIC SESSION

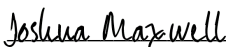
- A. **Discussion/Possible Action:** Regarding Instructions to staff, legal counsel, and designated representatives regarding negotiations affecting district properties located at 3660 E Stardust Dr.
- B. **Discussion/Possible Action:** Regarding Approval of the Ground Lease Agreement of 3660 E. Stardust Dr with TOWERCO 2013 LLC.
- C. **Discussion/Possible Action:** Regarding Approval of the Stardust Tower Site License Agreement with Pacific Coast Towers, LLC.

#### VI. BOARD MEMBER ITEMS:

- A. **Discussion/Possible Action:** Reschedule January 15, 2025, Board Meeting due to conflict with Arizona Fire District Association Training.
- B. **Discussion:** Mandatory Statutory Training for Newly Appointed Board Members.
- C. **Discussion:** Future Agenda Items; Potential items to discuss at the next regular meeting.

#### VII. ADJOURNMENT

Signed by:

  
Joshua Maxwell, Chairman of Board

*Camp Verde Public Library Terracotta Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling (928) 567-9401 prior to the scheduled meeting time.*

**CERTIFICATION OF POSTING**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Copper Canyon Fire and Medical District Administration office, Station 82, and Station 83 on 12/17/2024 at 12:45pm.

DocuSigned by:

*Kerrie Jarver*

Kerrie Jarver, Administrative Assistant