



# Copper Canyon Fire & Medical District

26B Salt Mine Road, Camp Verde, AZ 86322  
[www.ccfmd.az.gov](http://www.ccfmd.az.gov) Phone (928) 567-9401

**REGULAR BOARD MEETING**  
**Camp Verde Public Library – Terracotta Room**  
**130 N. Black Bridge Road, Camp Verde, AZ 86322**  
**Wednesday, January 24, 2024 / 4:30 PM**

~ AGENDA ~

Pursuant to ARS §38-431.02, notice is given to members of the CCFMD Governing Board and the public that the Governing Board will meet in Public Session on Wednesday, January 24, 2024, beginning at 4:30 PM in the Camp Verde Public Library Terracotta Room. Members of the Board and legal counsel may attend either in person or by telephone conference call.

During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). CCFMD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda.

Public Input: Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens may submit written comments of any length to the Fire Board. Notice: Public comment is encouraged, but it is important that everyone demonstrates the appropriate decorum, courtesy, and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

To join the meeting via Teams or by telephone

Use the link to access online via Teams: <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

Meeting ID: 290 729 619 784

Passcode: jNBaiD

To join by telephone call: 1 (872) 256-8298

ID: 587 934 958#

**I. CALL TO ORDER/ROLL CALL**

- A. Salute to the Flag of the United States of America and Moment of Silence to Honor all Military, Firefighters, and Police Officers.

**II. ORGANIZATION OF FIRE BOARD**

- A. Discussion / Possible Action: Consideration of Electing a Chairperson to serve for a period of one (1) year, or until a successor is appointed.
- B. Discussion / Possible Action: Consideration of Electing a Clerk to serve for a period of one (1) year, or until a successor is appointed.

**III. REGULAR BUSINESS MEETING**

**A. Public Forum:**

*Speakers are limited to three-minute oral presentations but may submit written comments of any length for Board files. Board Members may not discuss items not specifically identified on the agenda. Therefore, pursuant to ARS 38-431.01(H), Board action taken resulting from public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*

- 1. Public Comment(s)
- 2. Board Action Resulting from Public Comment(s): Response to comments or criticism directed at the Board; Direction to staff to look into the matter; Schedule matter for further consideration and decision at a later date.

**IV. EXECUTIVE SESSION**

- A. Possible vote to go into Executive Session for legal advice pursuant to A.R.S. §38-431.03 (A)(3) in response to overcompensation of district employees identified by a recent payroll audit. – Chief Johnson

**V. RECONVENE TO PUBLIC SESSION**

- A. Discussion/Possible Action: Regarding overcompensation of district employees identified by a recent payroll audit and matters related to the same. – Chief Johnson
- B. Consent Agenda – Discussion/Possible Actions:  
*All matters under the Consent Agenda are considered by the Board to be routine (i.e. Minutes and/or signatory authority for bank accounts), and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a Board Member may ask that item be removed from the Consent Agenda to be considered separately.*
  - 1. Regular Meeting Minutes December 20, 2023
  - 2. Executive Session Minutes December 20, 2023
- C. Financial Report and Updates – Finance Director Gabe Buldra (JVG)
  - 1. Discussion/Possible Action: Review and Approval of the November 2023 Finance Report
  - 2. Discussion/Possible Action: Review and Approval of Resolution 2024-01 Close National Bank of Arizona Account #5793445973
- D. Staff Items:
  - 1. **Fleet Report:** A report from the Fleet Manager. Discussion/Possible Action: regarding current repairs; maintenance; significant projects; and other fleet activities. – Fleet Manager Rob Jennings
  - 2. **Operations Report:** A report from the Battalion Chief. Discussion/Possible Action: regarding significant incidents, incident data, training, public education; wildland assignments; EMS; and other potential operational updates – Battalion Chief Duns
  - 3. **Fire Marshal Report:** A report from the Fire Marshal. Discussion/Possible Action: regarding current events and activities including public education, fire prevention, meetings and events attended, permits issued and closed, significant projects, inspections, social media statistics, and other potential updates. - Fire Marshal Bailey
  - 4. **Fire Chief Report:** A report from the Fire Chief. Discussion/Possible Action: regarding current events and recent activities, including meetings and events attended; updates on human resources; finance and grants; County, State, and AFDA information; special projects; and other potential administrative items. – Chief Johnson.
  - 5. Discussion/Possible Action: regarding a Hardship Forgiveness Practice for Balance Billing. – Chief Johnson

**VI. BOARD MEMBER ITEMS:**

- A. Discussion/Possible Action: Rededicating Station 83. – Jenny Sabato
- B. Discussion: Future Agenda Items; Potential items to discuss at the next regular meeting.

**VII. ADJOURNMENT**

DocuSigned by:

*Danna Quinn*

Danna Quinn, Clerk of the Board

*Camp Verde Public Library Terracotta Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling (928) 567-9401 prior to the scheduled meeting time.*

**CERTIFICATION OF POSTING**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Copper Canyon Fire and Medical District Administration office, Station 82, and Station 83 on January 17, 2024 at 3:30 pm

DocuSigned by:

*Kerrie Jarver*

Kerrie Jarver, Administrative Assistant