



**Camp Verde
Fire District**

**Montezuma Rimrock
Fire District**



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**MINUTES OF A SPECIAL JOINT BOARD SESSION
OF THE
CAMP VERDE AND MONTEZUMA RIMROCK
FIRE DISTRICTS GOVERNING BOARDS MEETING HELD
May 18, 2016**

Pursuant to notice, a regular meeting of the Montezuma Rimrock & Camp Verde Fire District was called to order at 2:04 pm on Friday, May 18, 2016.

Present: Carol Keeton – MRFD Chairperson; Robert Satran – MRFD Clerk; Jane Harrington – MRFD Board Member; Lou Lane – MRFD Board Member; Jerry Taylor – MRFD Board Member; George Kleindienst – CVFD Chairperson; Linda Welsch – CVFD Board Member; Ken Krebbs – CVFD Board Member; David Curtis – CVFD Clerk; Steve Darby – CVFD Board Member;

Staff: Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Misty Weatherford – Administrative Accounts Assistant; Kerrie Tarver – Administrative Records Assistant; Steve Sarkesian – Battalion Chief; Dale Duns – Battalion Chief

Others Present: Nicholas Cornelius – Attorney; Ron Melcher; Deborah Holt; Steve Sprinz; Maggie Holt; Wyona Jaffe; Sandy Lane; Ron Sauntman; Hugh Vallely; Janet Aniol

Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers: led by George Kleindienst.

Call to the Public: Member of the public – Steve Sprinz stated in regards to the JPA, “that Montezuma Rimrock has their own community with Boards and thinks there are better ways to take care of our own fire department”.

5) Discussion, possible action or staff direction on choosing a name for the JPA (Joint Powers Authority) between Camp Verde and Montezuma Rimrock Fire Districts: Chief Keller stated that in order to move forward with the JPA the Board would need to establish a name for the new entity.

Chief Keller stated that he provided the Board Members with a list of names that the community and staff came up with. They narrowed it down and the top 3 are Verde Fire & Medical Authority; Copper Canyon Fire & Medical Authority; Montezuma Fire & Medical Authority. Chief Keller stated that the most popular name that the employees preferred was Copper Canyon Fire & Medical Authority.

Board Member Krebbs stated that he prefers for the employees to choose the name since they wear the shirts and drive the trucks and the Board agreed.

Board Member Taylor made a motion to choose Copper Canyon Fire & Medical Authority as the name for the JPA. Board Member Lane seconded. Motion passed unanimously.

6) Discussion, possible action or staff direction on approving the consent waiver for representation by Attorney Nicholas Cornelius of Kendhammer & Partners, LLP on the Joint Powers Authority Agreement: Chief Keller informed the Board that each agency would need to approve a consent and waiver for representation by Attorney Nicholas Cornelius of Kendhammer & Partners, LLP on the Joint Powers Authority.

A) Camp Verde Fire District: Board Member Darby made a motion to approve the consent waiver for representation by Attorney Nicholas Cornelius of Kendhammer & Partners, LLP on Joint Powers Authority Agreement. Board Member Krebbs seconded. Motion passed unanimously.

B) Montezuma Rimrock Fire District: Board Member Taylor made a motion to approve the consent waiver for representation by Attorney Nicholas Cornelius of Kendhammer & Partners, LLP on Joint Powers Authority Agreement. Board Member Harrington seconded. Motion passed unanimously.

7) Discussion, possible action or staff direction on approving the Resolution to adopt the JPA (Joint Powers Authority) Agreement: Chief Keller stated that the Boards would each need to approve Resolutions to be able to move forward with the JPA.

A) Montezuma Rimrock Fire District Resolution 2016 – 002: Board Member Taylor made a motion to approve the Resolution 2016-002 to adopt the Joint Powers Authority Agreement. Board Member Lane seconded. Motion passed unanimously.

B) Camp Verde Fire District Resolution 2016 – 002: Board Member Darby made a motion to approve the Resolution 2016-002 to adopt the Joint Powers Authority Agreement. Board Member Krebbs seconded. Motion passed unanimously.

8) Discussion, possible action or staff direction on adopting the JPA (Joint Powers Authority) Agreement: Attorney Nicholas Cornelius gave an overview and answered various questions on what a JPA is and what the responsibilities of each Board would be.

Clerk Keeton stated her concerns with the CON for each agency being different. She stated that she wanted to make sure that the residents of MRFD will not start to be balance billed for EMS services as CVFD currently does.

Attorney Nicholas Cornelius stated that each agency can maintain the CON for their separate agency. He also stated that the Board can make changes to the Agreement to better suit the needs of each agency.

The Board gave the Attorney the changes that they wanted made to the JPA Agreement before they adopted it.

**** 10 Minute Break****

B) Camp Verde Fire District: Board Member Welsch made a motion to adopt the Joint Powers Authority Agreement with the changes as follows:

Section II Governance: Removal. Any Authority Director may be removed by the vote of a majority of the Board of Directors of the Party that appointed that Director, with or without cause, whenever in its judgment the best interests of the Authority will be served thereby.

Assignments of Assets, Debts, Property and Personnel: Certificates of Necessity. Each of the parties hereto currently holds a Certificate of Necessity

("CON") issued by the Arizona Department of Health Services for the provision of emergency and non-emergency transport services within its respective jurisdiction. The parties hereto agree that each fire district will continue to hold and operate its respective CON and that the Authority shall provide services pursuant to a separate Inter-Governmental Agreement with each fire district under the terms of the applicable CON within the jurisdiction of each respective fire district.

Term and Termination: Termination. This Agreement may be terminated by either party without cause effective upon not less than twelve (12) months written notice, or at any time by written agreement by the Parties. This Agreement shall also terminate under the terms of the statutory requirements as set forth in A.R.S. §38-511. Further, this Agreement may be terminated for cause by either Party in accordance with Arizona law.

Chairperson Kleindienst seconded. Motion passed unanimously.

C) Montezuma Rimrock Fire District: Board Member Taylor made a motion to adopt the Joint Powers Authority Agreement with the changes as follows:

Section II Governance: Removal. Any Authority Director may be removed by the vote of a majority of the Board of Directors of the Party that appointed that Director, with or without cause, whenever in its judgment the best interests of the Authority will be served thereby.

Assignments of Assets, Debts, Property and Personnel: Certificates of Necessity. Each of the parties hereto currently holds a Certificate of Necessity ("CON") issued by the Arizona Department of Health Services for the provision of emergency and non-emergency transport services within its respective jurisdiction. The parties hereto agree that each fire district will continue to hold and operate its respective CON and that the Authority shall provide services pursuant to a separate Inter-Governmental Agreement with each fire district under the terms of the applicable CON within the jurisdiction of each respective fire district.

Term and Termination: Termination. This Agreement may be terminated by either party without cause effective upon not less than twelve (12) months written notice, or at any time by written agreement by the Parties. This Agreement shall also terminate under the terms of the statutory requirements as set forth in A.R.S. §38-511. Further, this Agreement may be terminated for cause by either Party in accordance with Arizona law.

Clerk Satran seconded. Motion passed unanimously.

9) Discussion, possible action or staff direction on choosing the fifth member of the Joint Powers Authority Board: The Board consensus was to table this item for a Special meeting on Friday May 20, 2016 at 8:00am; Station 71.

10) Joint Powers Authority Board Members Sworn in: Carol Keeton, George Kleindienst, Robert Satran and Dave Curtis were sworn in by Chief Keller.

11) Budget Workshop – Discussion on the budget for the fiscal year 2016 – 2017:

A) Montezuma Rimrock Fire District: Chief Keller presented the Board with a rough draft "micro" Budget. He stated that each Board will approve their micro budgets and each month meet to approve the financial and transfers to the JPA.

B) Camp Verde Fire District: Chief Keller presented the Board with a rough draft “micro” Budget. He stated that each Board will approve their micro budgets and each month meet to approve the financial and transfers to the JPA.

C) Joint Powers Authority: Chief Keller informed the Authority that they will have finalized FDAT numbers and the expense categories dialed in for the next meeting.

12) Discussion, possible action or staff direction on setting meeting dates and times:

A) Camp Verde Fire District: The consensus of the Board was to move the meetings to the third Thursday of the each month at 9:00am with a location to be determined.

B) Montezuma Rimrock Fire District: The consensus of the Board was to move the meetings to the third Thursday of the each month at 9:30am with a location to be determined.

C) Joint Powers Authority: The consensus of the Authority was to hold the meetings the third Thursday of the each month at 10:15am with a location to be determined.

13) Adjournment: Chairperson Kleindienst made a motion to adjourn the meeting at 5:10pm, Clerk Satran seconded.

David Curtis – Clerk Camp Verde Fire District

Robert Satran – Clerk Montezuma Rimrock Fire District