



# Copper Canyon Fire & Medical District

26B Salt Mine Road, Camp Verde, AZ 86322  
[www.ccfmd.az.gov](http://www.ccfmd.az.gov) Phone (928) 567-9401

**REGULAR BOARD MEETING**  
**Camp Verde Public Library – Terracotta Room**  
**130 Black Bridge Loop Road Camp Verde, AZ 86322**  
**Wednesday, June 28, 2023 / 2:00 PM**

~ AGENDA ~

Pursuant to ARS §38-431.02, notice is given to members of the CCFMD Governing Board and the public that the Governing Board will meet in Public Session on Wednesday, June 28, 2023, beginning at 2:00 PM in the Camp Verde Public Library Terracotta Room. Members of the Board and legal counsel may attend either in person or by telephone conference call.

During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). CCFMD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda.

Public Input: Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens may submit written comments of any length to the Fire Board. Notice: Public comment is encouraged, but it is important that everyone demonstrates the appropriate decorum, courtesy, and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

To join the meeting via Teams or by telephone

Use the link to access online via Teams: <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

Meeting ID: 240 926 983 299

Passcode: yHTvqM

To join by telephone call: 1 (872) 256-8298

ID: 913 910 955#

**I. CALL TO ORDER/ROLL CALL**

- A. Salute to the Flag of the United States of America and Moment of Silence to Honor all Military, Firefighters, and Police Officers.

**II. STAFF RECOGNITION**

- A. Administer Oath of Office to Newly Appointed Interim Fire Chief Nate Bailey. – Chairperson Maxwell

**III. PUBLIC BUDGET HEARING**

- A. Presentation of the Proposed Fiscal Year 2023-2024 Budget.
- B. Open the Public Hearing for the Proposed Fiscal Year 2023-2024 Budget.
- C. Public Comments Regarding the Proposed Fiscal Year 2023-2024 Budget; Staff Response.
- D. Close Public Hearing for the Proposed Fiscal Year 2023-2024 Budget.
- E. Discussion/Possible Action: Possible Approval of Resolution 2023-012, Approval of the Fiscal Year 2023-2024 Budget including the Salary Scale.

**IV. REGULAR BUSINESS MEETING**

- A. Public Forum:

*Speakers are limited to three-minute oral presentations but may submit written comments of any length for Board files. Board Members may not discuss items not specifically identified on the agenda. Therefore, pursuant to ARS 38-431.01(H), Board action taken resulting from public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*

- 1. Public Comments
- 2. Executive Staff Response to Public Comments

B. Consent Agenda – Discussion/Possible Actions:

*All matters under the Consent Agenda are considered by the Board to be routine (i.e. Minutes and/or signatory authority for bank accounts), and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a Board Member may ask that item be removed from the Consent Agenda to be considered separately.*

1. Regular Meeting Minutes May 17, 2023
2. Special Meeting Minutes May 25, 2023
3. Executive Session Minutes May 25, 2023
4. Special Meeting Minutes June 1, 2023
5. Resolution 2023-013 Changing of County Check Signers
6. Resolution 2023-014 Changing of National Bank Check Signers

C. Financial Report and Updates – Finance Director Gabe Buldra (JVG)

1. Discussion/Possible Action: Review and Approval of the May 2023 Finance Report
2. Discussion/Possible Action: Yavapai County Assuming the Line of Credit from JP Morgan Chase Bank.
3. Discussion/Possible Action: Clarification of the Payment Schedule to Zions Bank for the Cherry Creek Station.
4. Discussion/Possible Action: Possible Approval of Resolution 2023-015 Public Safety Personnel Retirement System Pension Funding Policy for Fiscal Year 2023-2024.

D. Staff Items:

1. **Fleet Report:** A report from the Fleet Manager. Discussion/Possible Action: regarding current repairs; maintenance; significant projects; and other fleet activities. – Fleet Manager Rob Jennings
2. **Operations Report:** A report from the Battalion Chief. Discussion/Possible Action: regarding significant incidents, incident data, training, public education; wildland assignments; EMS; and other potential operational updates – Battalion Chief Duns
3. **Fire Marshal Report:** A report from the Fire Marshal. Discussion/Possible Action: regarding current events and activities including public education, fire prevention, meetings and events attended, permits issued and closed, significant projects, inspections, social media statistics, and other potential updates. – Chief Bailey
4. **Fire Chief Report:** A report from the Fire Chief. Discussion/Possible Action: regarding current events and recent activities, including meetings and events attended; updates on human resources; finance and grants; County, State, and AFDA information; special projects; and other potential administrative items. – Chief Bailey
5. Discussion/Possible Action: Review and Approval of Human Resources Policy # 400.02 – Holidays – Chief Bailey

V. EXECUTIVE SESSION

- A. Possible vote to go into Executive Session for discussion or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale, or lease of real property pursuant to A.R.S. §38-431.03(A)(7) regarding the district's property on Salt Mine Road.

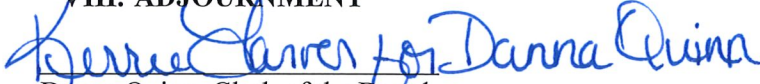
VI. RECONVENE INTO PUBLIC SESSION

- A. Discussion/Possible Action: Instructions to staff and designated representative regarding the district's Salt Mine Road property.
- B. Discussion/Possible Action: Options, opportunities, ideas, and relocation for the Administrative/BC Station on Salt Mine Road. – Chief Bailey

**VII. BOARD MEMBER ITEMS:**

- A. Discussion/Possible Action: Pursuing a Joint Management Agreement with Sedona or Verde Valley Fire Districts. – Chairperson Maxwell
- B. Discussion/Possible Action: Regarding the Day of the Week and Time for the Monthly Board Meetings. – Chairperson Maxwell
- C. Future Agenda Items

**VIII. ADJOURNMENT**

  
Danna Quinn, Clerk of the Board

*Camp Verde Public Library Terracotta Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling (928) 567-9401 prior to the scheduled meeting time.*

Posted by:  Date:  Time: 