



# Copper Canyon Fire & Medical District

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## MINUTES OF REGULAR MEETING

Pursuant to notice, a Regular Meeting of the Copper Canyon Fire & Medical District was called to order at 9:00 am on Tuesday, January 21, 2020.

1. **Call to Order:** 9:00 am
2. **Roll Call of Board Members:** Linda Welsch – Chairperson; Carol Keeton – Clerk; Brandi Bateman – Board Member;; Justin Largent – Board Member; **Not Present:** Steve Darby – Board Member

**Staff:** Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Misty Weatherford – Payroll/Benefits Specialist; Clint Gillespie – Engineer

3. Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers.

4. **Call to the Public** – None

### 5. Approval of Minutes

- A. **Regular Meeting Minutes on December 17, 2019:** Board Member Bateman made a motion to approve the Minutes from the Regular Meeting on December 17, 2019. Clerk Keeton seconded. Motion passed with Chairperson Welsch, Clerk Keeton Board and Member Bateman in favor. Board Member Largent abstained.
- B. **Special Meeting Minutes on January 14, 2020:** Clerk Keeton made a motion to approve the Minutes from the Special Meeting on January 14, 2020. Board Member Bateman seconded. Motion passed unanimously.

### 6. Reports:

- A. **Fire Chief report was given by Chief Keller.**
  - a. Recent Incidents
  - b. Grant for Carbon Monoxide Detectors
  - c. Cherry Creek Station Design Committee Update
  - d. Economic Development
  - e. Property Acquisition Update
  - f. Engine 821 Update
  - g. New Paramedics
  - h. Property Maintenance at Station 83
  - i. Station 81 Dispatch Alerting

j. Cliff Castle Casino Drill

B. Fire Marshal report was given by Fire Marshal Krebbs.

C. Operations report was given By Battalion Chief Duns.

D. Financial/Administrative report was given by Robyn Cook.

a. Reconciliations

b. Financials:

FDAT was \$30,492 for December

Property Tax Revenue was \$327,633 for December

Ambulance revenue \$199,519 for December

Expenditures are at 42% for the year

7. **Discussion and possible action on the approval of the financials for December 2019 for CCFMD:** Board Member Largent made a motion to approve the financials for December 2019 for CCFMD. Board Member Bateman seconded. Motion passed unanimously.

8. **Discussion and possible staff direction on the budget process for 20 – 21:** Chief Keller requested feedback from the Board on how they would like the budget process to go for fiscal year 20-21.

The consensus of the Board was to continue with current process.

9. **Discussion and possible staff direction on the AFDA Conference:** The Board Members and staff gave an update on the classes they attended at the annual winter AFDA conference.

10. **Discussion, possible action or staff direction on the Tower Project on Stardust Lane in Rimrock:** Chief Keller informed the Board that he had reached out to Paul Giovanni and he stated that he still doesn't have a definitive answer from Mr. Giovanni.

Chief Keller stated that we will be looking at other options.

No action was taken.

11. **Discussion, possible action or staff direction on the purchase of a Type 3 Engine and/or UTV Medical/REMS System for Wildland and District needs:** Ms. Cook presented UTV Medical/REMS system quotes to the Board. Ms. Cook stated that the quote for the Type 3 Engine has not been received.

Ms. Cook informed the Board that we still need a Type 3 Engine, but it would be more cost effective at this point to purchase 2 UTV Medical/REMS units for a Wildland dispatches.

Chief Keller stated that the unit will be utilized for in district calls when not on a Wildland assignment.

Clerk Keeton stated that we need another UTV unit in the district for calls but is concerned with spending the money and overextending ourselves.

Chairperson Welsch stated that she is in favor of attempting to purchase one unit.

Board Member Bateman stated that she wanted to wait until the February Board Meeting so that the Board would have the status on E-821.

There was no action taken.

12. **Discussion, possible action or staff direction on the accident with E-831 and the status of the insurance claim:** Ms. Cook stated that they are still waiting on information from the insurance adjustor.
13. **Discussion, possible action or staff direction on Resolution 2020 - 001 to approve the Lease Purchase Agreement and the Ground Lease with Zion's Bank; certificate of authority, and addendum relating thereto to purchase the Howard's Road property:** Chief Keller informed the Board that this was just a formality due to the closing dates changed.

Board Member Bateman made a motion to adopt Resolution 2020 - 001 and approve the lease purchase agreement, the certificate of authority, and the ground lease with Zion's Bank and to rescind the motion and approval from the Regular Meeting on November 26, 2019. Board Member Largent seconded. Motion passed unanimously.

14. **Discussion and possible action on purchasing the Howard's Road property with Capital Reserve Funds:** Chief Keller stated that he wasn't sure if the finance documents would be available by the Board Meeting date and wanted to give the Board the option to utilize funds from Capital Reserve to purchase the property on Howard's Road.

The consensus of the Board was to utilize the financing option and not use cash. No action was taken.

15. **Future Agenda Items:** Stardust Tower; Budget; UTV Medical/REMS System; E-821 update; Annexation of Out of District properties
16. **Adjournment:** Board Member Largent made a motion to adjourn the meeting at 10:12 am. Chairperson Welsch seconded. Motion passed unanimously.

Clerk



