



Copper Canyon Fire & Medical District

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MINUTES OF SPECIAL MEETING

Pursuant to notice, a SPECIAL MEETING of the Copper Canyon Fire & Medical District was called to order at 9:05 am on Tuesday, June 30, 2020.

1. Call to Order: 9:05 am
2. Roll Call of Board Members: **Present via zoom:** Linda Welsch – Chairperson; Carol Keeton – Clerk; Brandi Bateman – Board Member; Steve Darby – Board Member; Justin Largent – Board Member

Staff: Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Misty Weatherford – Payroll/Benefits Specialist

3. Call to the Public – none
4. **Discussion and possible action on adopting Resolution 2020 - 005 to approve the sale of parcel 405-06-614 in Rimrock:** Board Member Bateman made a motion to adopt Resolution 2020-005 to approve the sale of parcel 405-06-614 in Rimrock. Clerk Keeton seconded. Motion passed with Chairperson Welsch; Clerk Keeton; Board Member Darby; Board Member Bateman and Board Member Largent in favor.
5. **Discussion, possible action or staff direction on approving the quote from Western Technologies, Inc for testing at the Cherry Creek Fire Station for \$14,554:** Chief Keller informed the Board that they had opted to take this cost out of the bid to save the mark up costs from the contractor. He also stated that they are currently doing the testing now and testing each layer of dirt for compaction.

Chief Keller also stated that any future costs will come out of financing.

Board Member Bateman made a motion to approve the quote from Western Technologies Inc for testing at the Cherry Creek Fire Station not to exceed \$20,000. Clerk Keeton seconded. Motion passed with Chairperson Welsch; Clerk Keeton; Board Member Darby; Board Member Bateman and Board Member Largent in favor.

6. **Discussion, possible action or staff direction on approving the quote from Merit for hardware upgrades to the network for \$5,110.22:** Ms. Cook informed the Board that the quote for the hardware upgrades to the network to upgrade from Windows 2008 to Windows 2019. She also stated that our EMS reporting software will not continue to run on Windows 2008.

Board Member Bateman stated that we have previously discussed switching our IT providers and

asked if this was something that we would transfer to the new provider.

Chief Keller stated that if we switch to a new provider we will keep our software and all of the updates.

Ms. Cook informed the Board that the update will be installed this week and this unbudgeted expense will come out of contingency.

Clerk Keeton made a motion to approve the quote from Merit for hardware upgrades to the network for \$5110.22. Board Member Largent seconded. Motion passed with Chairperson Welsch; Clerk Keeton; Board Member Darby; Board Member Bateman and Board Member Largent in favor.

- 7. Discussion, possible action or staff direction on the quote from Merit to replace microwave hardware at the admin office for \$13,111.51:** Ms. Cook informed the Board that we need to replace microwave hardware that connects to the admin office because the network keeps crashing and Merit has to restart the network almost daily. She also stated that at some point the network won't restart.

Board Member Bateman stated that she doesn't want to take action until we decide if we are switching IT companies and wants to bring this discussion back to a regular meeting.

Board Member Darby stated that his only concern is that we are under contract for another year with Merit and asked if this equipment can be used with another provider.

Chairperson Welsch is concerned that if we don't place the hardware the system could go down and could potentially cost a lot more.

Chief Keller stated that this equipment will be property of the District.

****The Board opted to discuss item 8 and then came back to item 7.**

Board Member Bateman made a motion to approve the quote from Merit to replace microwave hardware at the admin office for \$13,111.51. Clerk Keeton seconded.

Chief Keller stated that Paul Giovanni had alluded to giving us a break on the cost. Board Member Bateman stated that we are not inclined to put contingency on this item and if we move forward with this, then Paul Giovanni can reimburse us.

Motion passed with Chairperson Welsch; Clerk Keeton; Board Member Darby; Board Member Bateman and Board Member Largent in favor.

- 8. Update on towers for Stardust and the Cherry Creek Fire Station:** Chief Keller gave an update on the tower project and stated that Merit will own the tower and suggested that they will throw in the microwave components. There would be a potential income from the tower from Merit. Chief Keller stated that he would clarify this with Paul Giovanni and bring back to the Board.

Board Member Bateman stated that she wanted to be educated on the tower project before making a decision.

Board Member Darby stated that he is gathering information on other prospects for a tower and will give the Board an update at the next Board Meeting.

Chief Keller stated that he doesn't have any other info to share.

9. **Adjournment:** Chairperson Welsch made a motion to adjourn the meeting at 9:41 am. Board Member Largent seconded. Motion passed with Chairperson Welsch; Clerk Keeton; Board Member Darby; Board Member Bateman and Board Member Largent in favor.

Clerk

Handwritten signature of Carrie Keeton in cursive script.