



Copper Canyon Fire & Medical Authority

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MINUTES OF THE REGULAR BOARD MEETING OF THE COPPER CANYON FIRE & MEDICAL AUTHORITY January 19, 2017

Pursuant to notice, a regular meeting of the CCFMA (Copper Canyon Fire & Medical Authority) was called to order at 10:39 am on Thursday, January 19, 2017.

Present: George Kleindienst – Chairperson; Carol Keeton – Clerk; David Curtis– Board Member; Ken Krebbs – Board Member; Robert Satran – Board Member

Staff: Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Kerrie Tarver – Administrative Support Specialist; Steve Sarkesian – Battalion Chief; Jake Fitzgerald – Firefighter; Shane Gage – Firefighter.

Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers: led by Chairperson Kleindienst

Call to the Public: none

5) **Sworn In:**

A. Shane Gage: Shane Gage was sworn in by Chief Keller

6) **Badge Pinning:**

A. Firefighter Shane Gage: Shane Gage was pinned by his wife Allison.

7) **Approval of Minutes**

A) **Regular Meeting on December 15, 2016** Board Clerk Keeton made a motion to approve the Minutes from the Regular Meeting on December 15, 2016. Board Member Curtis seconded. Motion passed unanimously.

8A) Fire Chief's Report:

Chief Keller presented the board with the Chief's report:

- **Call Volume** – increased call volume by 7%
- **Waterline** – Attended preconstruction meeting should see some movement soon.
- **ISO** – have not received a formal notification but have gotten a verbal statement that the rating improved to 3/10. Formation of the JPA contributed to the score improvement.
- **CON** – received letter from DHS, sent a reply responding to a series of questions and should be moving forward.
- **Firehouse Subs Grant** – The grant was approved, an order was placed and a better price was negotiated. With this grant the Polaris set up cost is around \$10,000.
- **Donation Received** – The MRFD Auxiliary received a \$15,000 donation. Chief Keller stated that he would ask the Auxiliary use the funds to purchase a trailer for the Polaris and possibly a roof and light bar.

- **Station 82 Bathroom Remodel** – The bathroom remodel in the crew quarters is complete.
- **IT** – Merit was approached by Sudden Link to utilize tower which would make it a repeated site. We are currently leasing Sedona’s infrastructure and it would allow us to utilize our own.
- **Transport Ventilators** – in service or will be soon.

a) Operations Report

Battalion Chief Sarkesian presented the operations report to the board. Call volume for the month was 323 calls 3 residential fires, swiftwater incident and 12 or more MVAs. Chief Sarkesian shared training and summary of events for the month.

8B) Financial Report: For the most part the budget is in line and on track.

9) Discussion, possible action or staff direction on approving the December 2016 Financial Reports..: Board Member Curtis made a motion to approve the December 2016 Financial Report Board Member Krebbs seconded. Motion passed unanimously.

10) Preliminary Budget Presentation and Discussion. Chief Keller informed the board of the timeline for the budget and gave an update on the economic forecast.

11) Discussion, possible action or staff direction on E-811 and retrofitting the cab with air ride. Staff has not had a chance to ride in Arizona Central Fire and Medical’s Engine therefore there is no further information to share.

12) Discussion, possible action or staff direction on ratifying the miscellaneous repairs to A-811 in the amount of \$6,564.94. Board Member Curtis mad a motion to approve miscellaneous repairs to A-811 in the amount of \$6,564.94. Board Member Krebbs seconded. Motion passed unanimously.

13) Update on CON process: DHS sent a letter with a list of questions; they were addressed in a response letter to DHS. The holdup is due to DHS staff turnover. They will review the response and publish the application on the website. Anticipated time is 45 – 60 days for approval.

14) Future Agenda Items. Chief Keller’s Evaluation

16) Adjournment:

Board Member Curtis made a motion to adjourn the regular meeting at 11:22 am. Board Member Krebbs seconded. Motion passed unanimously.

Carol Keeton – Clerk