



# Copper Canyon Fire & Medical District

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## MINUTES of the CITIZEN'S BOND ADVISORY COMMITTEE

Pursuant to notice, The Citizen's Bond Advisory Committee (CBAC) of the Copper Canyon Fire & Medical District was called to order at 5:00 pm on Monday, March 9, 2020.

1. **Call to Order:** 5:00 pm
2. **Roll Call of Committee Members:** Kitty McDowell – Camp Verde; David Stutzman – Camp Verde; Edward Mezulis – Camp Verde; Debbie Roulette – Camp Verde; Patrick DuFresne – Rimrock; Donald Hanks – Rimrock; Ron Melcher - Rimrock

**CCFMD Board Members:** Linda Welsch – Chairperson; Brandi Bateman – Clerk

**Staff:** Terry Keller – Fire Chief; Robyn Cook – Administrative Manager; Misty Weatherford – Payroll/Benefits

**Public:** John Kalember - Rimrock

3. Salute to the flag of the United States of America and Moment of Silence to Honor all American Men and Women in service to our Country, Firefighters, and Police Officers.
4. **Call to the Public:** none
5. **Approval of Minutes:**
  - A. February 12, 2020
  - B. February 24, 2020

Ms. Roulette made a motion to approve the Minutes from the Meetings on February 12, 2020 and February 24, 2020. Ms. McDowell seconded. Motion passed unanimously.

6. **Discussion and questions of information provided at previous meetings:** Chief Keller asked the Committee members if anyone had any questions regarding information provided at previous meetings.

There were no questions.

7. **Discussion on the needs of the District:** Chief Keller informed the Committee that we are currently at the mill rate cap and the biggest need for the District is to get funding to build two more fire stations.

Ms. Roulette asked if the bond proceeds would cover the cost to build two new stations.

Chief Keller informed the Committee that the cost to build a single station was bid at 3.5 million.

No further discussion.

- 8. Introduction of Paul Bentz of HighGround, Inc. and discussion and review of the Survey Instrument:** Chief Keller introduced Paul Bentz of HighGround, Inc.

Paul Bentz reviewed the questions on the Survey Instrument and how they will compile the results and the process in which the survey is conducted. He also stated that this survey is non-biased and projects a high accuracy of data.

- 9. Discussion on methods to inform the communities on the exploration of the bonding process:** Chief Keller requested information from Mr. Bentz on how we need to educate the communities on the bonding process.

Mr. Bentz informed the Committee that they can talk to their friends and family and answer questions the public may have, but are advised not to promote or discourage the bond in either direction.

- 10. Adjournment:** Mr. Hanks made a motion to adjourn the meeting at 6:30pm. Mr. DuFresne seconded. Motion passed unanimously.

Clerk – CCFMD Board of Directors voted on April 7, 2020 to dissolve Citizens Bond Advisory Committee due to COVID-19 Pandemic.