



Copper Canyon Fire & Medical District

26B Salt Mine Road, Camp Verde, AZ 86322
www.ccfmd.az.gov Phone (928) 567-9401

PSPRS LOCAL BOARD MEETING
Station 81 – Training Room
494 S. Main St, Camp Verde, AZ 86322
Wednesday, July 19, 2023 / 10:30 AM
~ Minutes ~

I. CALL TO ORDER/ROLL CALL

Pursuant to notice, a Regular Meeting of the Copper Canyon Fire & Medical District Local PSPRS Board was called to order by Chairperson Joshua Maxwell at 10:30 am on Wednesday, July 19, 2023. Administrative Assistant Kerrie Tarver recorded the minutes. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.

Board Present: Joshua Maxwell – Chairperson; Joe Bleak, Travis Adcock – Members. **Not Present** – Brandi Bateman; Ed Mezulis - Members

A. Salute to the Flag of the United States of America and Moment of Silence to Honor all Military, Firefighters, and Police Officers.

Chairperson Maxwell led the pledge of allegiance followed by a moment of silence.

B. ORGANIZATION OF PSPRS LOCAL BOARD

1. Administration of the Oath of Office for newly appointed Board Members: Chairperson Joshua Maxwell, Board Member Brandi Bateman; and Board Member Travis Adcock.

Joshua Maxwell and Travis Adcock completed the Oath of Office which was notarized by Administrative Assistant Kerrie Tarver.

2. Discussion/Possible Action: Election of Local Board Secretary

Administrative Assistant Kerrie Tarver explained that the PSPRS Board must appoint a Local Board Secretary and the duties of the Secretary. Due to the responsibilities of the Secretary, it was suggested that a staff member be appointed.

Chairperson Maxwell made a motion to appoint Kerrie Tarver as the Local PSPRS Board Secretary. Board Member Bleak seconded the motion. There was no further discussion and the motion passed unanimously.

II. CALL TO PUBLIC

A. Public Forum:

1. Public Comments
2. Executive Staff Response to Public Comments

There were no requests to speak.

III. REGULAR BUSINESS

A. Discussion/Possible Action: Approval of the Minutes from the June 14, 2022, Meeting.

Administrative Assistant Kerrie Tarver explained that Board Member Bleak was the only Board Member present at the June meeting. Board Member Bleak stated the minutes looked accurate. Ms. Tarver stated the approval of the minutes would make the minutes the official record of the June 2022 meeting.

Board Member Bleak made a motion to approve the June 14, 2022, minutes as the official record of the meeting. Chairperson Maxwell seconded the motion. There was no further discussion and the motion passed unanimously.

B. Discussion/Possible Action: Approving the following employees into PSPRS: Cody Aldridge,

Nathaniel Bailey, Brian Burke, Jesus Malanche, Daniel Maloney, and Loretta McKenny.

Administrative Assistant Kerrie Tarver explained that there are steps that must occur when enrolling new members. Ms. Tarver informed the Board of the steps and that the Local Board needs to take action to approve Memberships.

The Board reviewed the documentation and noted that the pre-existing evaluations were not completed for Nathaniel Bailey and Daniel Maloney. Once the evaluations are received the Board will meet to review and discuss approval.

Chairperson Maxwell made a motion to approve Cody Aldridge, Brian Burke, Jesus Malanche, and Loretta McKenny membership and any pre-existing medical conditions were noted. Board Member Bleak seconded the motion. There was no further discussion and the motion passed unanimously.

C. Discussion/Possible Action: Review and Approval of the Actuarial Valuation of CCFMD, Per Presentation of the 2022 PSPRS Valuation Report

Finance Director Sara Simonton reviewed the actuarial valuation report. The funding status and valuation based on assumptions were reviewed and discussed. Ms. Simonton explained the impact on the district and the outlook of funding status.

Chairperson Maxwell made a motion to approve the Actuarial Valuation of CCFMD per the Presentation of the 2022 PSPRS Valuation Report. Board Member Bleak seconded the motion. There was no further discussion and the motion passed unanimously.

IV. ADJOURNMENT

Chairperson Maxwell made a motion to adjourn the meeting at 10:56 am. Board Member Bleak seconded the motion. There was no further discussion and the motion passed unanimously.

Original signed by Kerrie Tarver

Kerrie Tarver, Local Board Secretary