



Copper Canyon Fire & Medical District

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REGULAR BOARD MEETING
Camp Verde Public Library – Terracotta Room
130 N. Black Bridge Road, Camp Verde, AZ 86322
Wednesday, November 20, 2024 / 4:30 PM

~ MINUTES ~

I. CALL TO ORDER/ROLL CALL

Pursuant to notice, a Regular Meeting of the Copper Canyon Fire & Medical District was called to order by Acting Chairperson Danna Quinn at 4:30 pm on Wednesday, November 20, 2024. Administrative Assistant Misty Weatherford recorded the minutes. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.

Salute to the Flag of the United States of America and Moment of Silence to Honor all Military, Firefighters, and Police Officers.

Board Present: Danna Quinn; Ed Gee – Members; Online: Joshua Maxwell Chairperson; Jon Huey – Clerk;
Not Present: Matt Peterson – Member

Staff Present: Fire Chief Danny Johnson; Administrative Assistants Misty Weatherford; Marshal Nate Bailey;
Battalion Chief Daniel Elliott; Fleet Manager Rob Jennings

Others Present: JVG Finance Director Gabe Buldra – Online

II. REGULAR BUSINESS MEETING

A. Public Forum:

1. Public Comment(s): None
2. Board Action Resulting from Public Comment(s): Response to comments or criticism directed at the Board; Direction to staff to look into the matter; Schedule matter for further consideration and decision at a later date.

B. Consent Agenda – Discussion/Possible Actions:

1. October 16, 2024, Regular Meeting Minutes.
2. October 16, 2024, Executive Session Minutes
3. Approval to continue the Memorandum of Understanding (MOU) for Assistance to Firefighters Grant (AFG) for Award Year 2024.

Board Member Gee made a motion to approve the Consent Agenda item 1, 2 and 3. Chairperson Maxwell seconded the motion. There was no further discussion, and the motion passed unanimously.

C. Financial Report and Updates

1. **Discussion/Possible Action:** Review and Approval of the October 2024 Finance Report per A.R.S. §48-807(P)

Finance Director Gabe Buldra presented the October 2024 financial report to the Board and highlighted the revenue and expenditures for the month.

Chairperson Maxwell made a motion to approve the October 2024 financial reports. Clerk Huey seconded the motion. There was no further discussion, and the motion passed unanimously.

D. Staff Reports:

1. **Fleet Report:** A report regarding current repairs, maintenance, significant projects; and other fleet activities. Discussion and Possible Action items to follow. – Fleet Manager Rob Jennings

Fleet Manager Rob Jennings updated the Board with the significant repairs and ongoing maintenance of the district's apparatus.

2. **Fire Marshal Report:** A report regarding public education, fire prevention, meetings and events attended, permits issued and closed, significant projects, inspections, social media statistics, and other potential updates. Discussion and Possible Action items to follow -Fire Marshal Bailey

Fire Marshal Nate Bailey updated the Board with the various projects and stated that the Verde Valley LAFS program completed 15 shows for various schools.

3. **Fire Chief / Operations Report:** A report regarding current events, activities, meetings and events; human resources; finances; grants; operations; significant incidents; training; EMS; County, State, and AFDA information; special projects; and other potential administrative items. Discussion and Possible Action items to follow – Chief Johnson.

Chief Johnson presented the Fire Chief to the Board and highlighted the meetings he has attended and special projects that the district has been working on.

III. BOARD MEMBER ITEMS:

- A. **Discussion/Possible Action:** Formally Declare a Board Vacancy Effective November 30, 2024, in Accordance with A.R.S §48-802 (D)(2) and A.R.S. §48-803(C).

- B. **Discussion/Possible Action:** Filling the Board Vacancy Effective December 1, 2024, in Accordance with A.R.S. §48-803(C).

Chief Johnson stated that the Board would need to declare a Board Vacancy effective November 30, 2024.

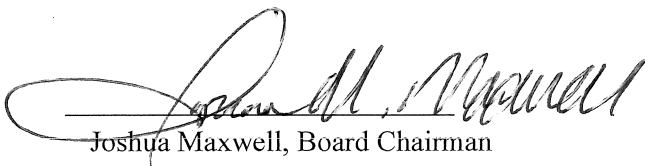
Board Member Quinn made a motion to formally declare a Board Vacancy effective November 30, 2024, to post the Board Vacancy and to accept letters of interest until December 4, 2024. Board Member Gee seconded. There was no further discussion, and the motion passed unanimously.

- C. **Discussion:** Future Agenda Items; Potential items to discuss at the next regular meeting.

Filling the board vacancy; Audit

IV. ADJOURNMENT

Board Member Quinn adjourned the meeting at 4:57pm



Joshua Maxwell, Board Chairman