



Copper Canyon Fire & Medical District

26B West Salt Mine Road, Camp Verde, AZ 86322
www.ccfmd.az.gov Phone (928) 567-9401

Policy and Notice of Reasonable Accommodation & Frequently Asked Questions.

Copper Canyon Fire & Medical District (CCFMD) is committed to providing individuals with disabilities an equal opportunity to participate in and benefit from CCFMD's programs, activities, and services.

Individuals may request reasonable accommodations from CCFMD that they believe will enable them to have such equal opportunity to participate in our programs, activities, and services.

To request reasonable accommodations, contact Copper Canyon Fire & Medical District by phone at 928-567-9401 or by mail at 26B W Salt Mine Road, Camp Verde, AZ 86322.

FREQUENTLY ASKED QUESTIONS (FAQ)

The following FAQ provides information on requesting reasonable accommodations for CCFMD programs and activities.

1. What is a reasonable accommodation in CCFMD's program?

A reasonable accommodation is a change or modification to afford a qualified individual with a disability full enjoyment of CCFMD's programs or activities, unless modifications of policies, practices, and procedures would fundamentally alter the nature of the program, service, or activity, or result in undue financial and administrative burdens to CCFMD.

2. How do I request a reasonable accommodation?

If you need a reasonable accommodation, please contact Copper Canyon Fire & Medical District by phone at 928-567-9401 or by mail at 26B W Salt Mine Road, Camp Verde, AZ 86322.

3. Does my request for a reasonable accommodation need to be in writing?

No, you do not need to put your request in writing, however, making a written request can be helpful documentation for ensuring that CCFMD provides the desired accommodation. In addition, you do not need to use the specific words "reasonable accommodations" when making your request.

4. When should I request a reasonable accommodation?

You may request a reasonable accommodation from CCFMD at any time. However, making the request in advance of a meeting, conference call, or visit will help ensure that CCFMD is able to fulfill the request for an accommodation. For certain requests, such as requests for sign language interpretation, CCFMD requests at least two weeks advance notice.

5. May someone request a reasonable accommodation on my behalf?

Yes, anyone can request a reasonable accommodation on behalf of an individual with a disability who seeks to interact with CCFMD staff or participate in its programs or activities.

6. What will CCFMD do upon receiving my request for a reasonable accommodation?

Copper Canyon Fire & Medical District may contact you to obtain more information about your request and to better understand your needs. In addition, CCFMD may review your request to determine:

- Whether the requested accommodation will be effective in allowing you to participate in the activity or program in which you are seeking participation;
- Whether the requested accommodation is reasonable, or an equally effective alternative to the requested accommodation is available; and
- Whether providing you with the requested accommodation would fundamentally alter the nature of CCFMD's program or impose undue financial or administrative burdens on CCFMD.

In addition, in some cases, CCFMD may consult with you in an interactive process to determine on a case-by-case basis what accommodations can be made. If CCFMD determines that your requested accommodation would fundamentally alter the nature of the program or impose an undue financial or administrative burden, CCFMD may deny your request. However, in the unlikely event that this occurs, Copper Canyon Fire & Medical District will work with you to identify an alternative accommodation that allows you to effectively participate in CCFMD's program, activity, or service.

7. May CCFMD request medical documentation from you after receiving your request for a reasonable accommodation?

No, CCFMD may not request medical documentation after receiving your request for a reasonable accommodation. CCFMD's questions will be limited to understanding the barrier to your ability to participate in the program or activity in which you are interested and the nature of an accommodation that will remove this barrier.

8. May CCFMD charge you the cost of providing the reasonable accommodation?

No, you are not responsible for the cost of an auxiliary aid or service CCFMD provides to you.

9. What are some examples of reasonable accommodation?

There are many types of reasonable accommodations. Some examples of how CCFMD provides reasonable accommodations include:

- Arranging for qualified sign language interpreters
- Providing on-site captioning
- Producing alternate formats of print materials in braille, large print, or in an electronic format
- Providing remote conference captioning services
- Furnishing a temporary ramp to access the dais or other areas with one or more stairs to ensure accessibility for individuals who have physical disabilities and may be using a wheelchair or walker.